

The Music Center
149 Maine Street,
Brunswick, ME 04011
(207) 725 - 6161
www.themusiccenter.net

Private Lesson Policies

Tuition

- Lesson appointments are blocked out into half-hour segments.
- The rate for a single lesson is \$30.00 per 1/2 hour slot and does not reserve that time on a weekly basis.
- Enrollment: Enrolled students reserve an ongoing appointment to meet one-on-one with the same instructor at the same time each week. A flat monthly fee of \$96 reserves your 1/2 appointment once a week. The monthly fee is based on a year worth of lessons (46 - 48 lessons depending on day of the week and year.) This is paid to The Music Center (TMC) through automatic charges to a credit or debit card occurring on the 1st of each month during your enrollment. If you do not wish to have automatic charges on a credit card, you MUST pay the \$30 single lesson rate.
- When initially enrolling you will be charged a processing fee of \$5. If your card is declined, not kept up to date, etc. you will be charged a \$5 processing fee every time we have to manually charge a card or update card information. If you notify us prior to an automatic charge with updated card information, the \$5 fee will be waived.
- It is important to realize that our enrolled students will ALWAYS take priority over single lesson students. If a new student comes in and enrolls, that student may bump you out of your 'typical' time slot if you are not fully registered.
- The flat monthly rate represents a saving of \$24 per month, and a savings of \$288 per year, which is our way of saying 'thank you' for committing to a regular schedule.

Ending Lessons:

- We require a TWO WEEK (15 days) notice to stop automatic lesson payments. This means that if notice is given within two weeks of the automatic payment date (1st of any given month during continued enrollment) you will be charged in full for the next calendar month. Verbal notice does NOT qualify as notice to end lessons. TMC cancellation notice MUST be filled out.

Rescheduling and Make-up Lessons:

- As a courtesy, please call (207) 725-6161 if you will be absent for any reason.
- If 24-hour notice is given, a reschedule will be offered. If the lesson is canceled on the same day said lesson is scheduled to take place, the lesson will not be rescheduled.
- Scheduled lesson breaks do not qualify you for "make-up" lessons. Your rate for lessons is part of TMC's pro-rated tuition fee, even though lessons are paid on a monthly basis.
- Please do not ask your instructor for credits, refunds, or make-up lessons when you don't arrive to your scheduled appointment.

Store & Teacher Cancellations:

- Our instructors are allowed four unpaid weeks off per year, these are considered "scheduled" breaks and do not qualify you for make-up lessons. Some months you will receive 5 lessons for the same rate as a 4 lesson month. There will never be a month when you receive less than 3 scheduled lessons, unless you cancel lessons yourself.
- Please study the included calendar for details.
- Weather Related: TMC does not hold lessons during unsafe winter driving, however, this is at the sole discretion of our teachers and/or TMC. Many of our teachers travel from a great distance and are very aware of road condition. In any weather condition, lessons will occur unless you hear otherwise directly from us. You may call 24 hours in advance of "potential" weather conditions to cancel and reschedule as long as it falls within our make-up policy.
- If your instructor needs to cancel for any other reason, a rescheduled time will be offered when possible.